



Kent County Prevention Coalition (KCPC) February 2018 General Assembly Meeting Minutes

Attendance:

Mark Mann (Diocese of Grand Rapids), Brian Hartl (Kent County Health Department), Darius Jordan (The Revolution – Operation Love), Carol Dill (St. Thomas Apostle Parish), Shanda Vaughn (Pine Rest Christian Mental Health Services), Sharon Briggs (Cherry Health), Janelle Johnson (Mercy Health Saint Mary's), Carolyn Guyton (Camp Fire of West Michigan 4C), Cathy Racalla (Wedgwood Christian Services), Carrie Parlin (Wedgwood Christian Svcs.), Stephanie Vanderkooi (Lakeshore Regional Entity), Karen Kirchenbauer (SeyferthPR), Marilyn Grullon (St. Mary's of Grand Rapids), Tammy Graves (Diocese of Grand Rapids), Monica Morin (St.Thomas the Apostle), Adam Russo (Com 616), Nayaab Sattar (Kent County Health Department), Lauren Czarnowczan, Audrey Eckerly (Northview East Campus), Randy Tahtinen (COM616), Brenda Mathews (DA Blodgett-St.Johns), Dyshea Cartman (Grand Rapids Public Schools), Melissa Ware (Arbor Circle), Rachel Rhodes (Family Outreach Center), Nadia Kimble (Kent County Prevention Coalition), Michele Stitt (network180) and Denise Herbert (network180).

WELCOME –

Brian Hartl welcomed the group. Greetings and introductions (name and favorite component of the winter Olympics) were facilitated to welcome members and guests. Housekeeping information was offered to members. Special recognition was given to network180 for providing lunch and to the Diocese of Grand Rapids for hosting the meeting.

ORDER OF BUSINESS ACTION/DECISION ITEMS

- Approval of February meeting agenda
 - 1st – Shanda Vaughn 2nd – Carolyn Guyton ALL APPROVED
- Approval of December General Assembly (GA) minutes
 - 1st – Denise Herbert 2nd – Carolyn Guyton ALL APPROVED
- Approval of January General Assembly (GA) minutes
 - 1st – Janelle Johnson 2nd – Carrie Parlin ALL APPROVED

Coalition Successes

The following successes were shared with members:

- **Youth Summit Thank You! -Committed Event Sponsor!** B.Hartl shared that a remarkable \$6500 was bestowed upon Youth Summit 2018 PLATINUM sponsor: Michigan High Intensity Drug Trafficking Areas (HIDTA) has increased their gift. How awesome is it to have allies in the name of prevention?
- **KCPC ATI – Kent County Youth Summit:** M. Stitt and N. Kimble shared several Youth Summit updates with the group with the goal of connecting the GA to Summit. The below noted Summit updates were shared:
 - **Marketing & Outreach** – Current-March 30th – 72 DAYS 'TIL SUMMIT! M. Stitt shared that with just under a month before the close of Summit registration, we need ALL HANDS ON DECK to accomplish our goal of having 1200 youth registered for the event. We're about halfway to our goal – each GA Meeting attendee was given 1-2 Summit posters and challenged to hang the posters somewhere where they will either be seen by youth or by youth leaders.
 - R.Rhodes – “Are there any more small Summit cards?” (answered by: M.Stitt “yes, I'll connect with you after today's meeting to arrange a handoff”)
 - **Summit Nation WORKS! Resource Fair** – March 23rd – N.Kimble shared with the group that the KCPC will be hosting the Summit Nation Works! Resource Fair again this year. Below are the details:
 - 3 Components: Education, Employment and Entertainment.
 - Participation is FREE to organizations
 - Tables will be available on a first come – first served basis
 - **Volunteering at Summit** – N.Kimble shared details regarding the process for connecting to Summit as a volunteer. Below are details:

- Volunteer Registration is OPEN – There was a computer set up at the meeting for folks to register before leaving today’s meeting.
- The DEADLINE for registering as a volunteer is April 6th.
- Volunteer goal number: 150
- Per N. Kimble: we have approx. 40 volunteers registered but very few folks from the KCPC. N.Kimble encouraged folks to sign up.
- N. Kimble circulated the Summit Volunteer Description list so that folks could get acquainted of the various volunteer posts.
- Volunteer Orientation – will be hosted at DeVos on Thursday, May 10th from 5:30-6:30p.
 - There was a discrepancy between the time for the orientation (1 doc said 5-6p and another 5:30-6:30p). The correct time is 5:30-6:30p.
- N.Kimble noted that in the event that someone wants to pitch in but can’t join us on Friday, May 11th, there are many other ways to connect. Those opportunities are noted below:
 - Alphabetize Name Badges – Mid to late April, Location: N180
 - Purchase Swag Bag items – April 13th
 - T-Shirt Sizing – 12-2:30pm, April 24th, Location: Network180
 - T-Shirt Deliveries to Schools - Last Week of April
 - Name badge stuffing – Late April
- D.Herbert shared volunteer (37) and student (516) registration numbers with the group and reiterated that with 72 days until Summit - WE NEED YOUR HELP! It’s crunch time and every little bit helps. Anything that you can do to assist in reaching our goals would be GREAT!
- C.Dills (?), GA First-timer, mentioned that her son attended Summit 2017 and RAVED about his experience! She didn’t realize that the KCPC was the group that hosted the event but was excited to participate with Summit 2018 and with the KCPC moving forward.
- K.Kirchenbauer shared with the group that with all of the excitement, planning and energy that goes into Summit at the end of the day it is FREE to attend!
- J. Johnson asked if sponsorship opportunities were still available – D.Herbert: “ YES! I’ll connect with you following today’s meeting”
- M.Stitt closed out the Summit updated by sharing that we as adults have all seen youth who engage in negative behaviors splashed across TV and newspaper headlines but at the end of the day, Summit is this convergence of 1200+ young people who are all coming together in the name of prevention. We as adults are able to use this 8a-2p time period to rally around, encourage and amplify the voices of the these youth for BIG IMPACT...JOIN US!

Announcements / Information

- **MiPhy** – D.Herbert shared information about this year’s Michigan Profile for Healthy Youth survey to encourage participation. When we have demographically representative data on Kent County youth, we can employ accurate strategies to meet the goals of the KCPC. Need further info? See D.Herbert for details.
- **PSA Taping with GRMC** – D.Herbert shared that we have an INCREDIBLE opportunity on a monthly basis to record a PSA and have it aired for FREE with the Grand Rapids Community Media Center. Interested in being the face of the KCPC for a particular month? See N.Kimble to SIGN UP TODAY!
- **HAVE AN ANNOUNCEMENT?** Send any applicable Successes, Announcements or Articles to kcpreventioncoalition@gmail.com
- **Collaborative Involvement Agreements** – N.Kimble reminded the group that KCPC Community Involvement Agreements are due for 2018 to existing and new members. The success of the KCPC depends on the collaboration and mutual commitment of its partner members. To that end, the coalition has *involved* members that are continuously engaged in proving the ‘people power’ needed to carry-out the work of the coalition. The goal is to renew our current partnerships and/or join forces with new community stakeholders. Signed agreements are due TODAY (February 27, 2018) and can be returned via fax, email. D. Herbert shared that when it comes to events like Lunch and Learns or Youth Summit, these are key places where the KCPC publicizes its’ partnerships.

KCPC Committee Updates & Breakouts

B.Hartl shared that the balance of the meeting time would be devoted to KCPC Committee work and gave a recap of the 2 committees and welcomed new meeting attendees to join in the discussion. The KCPC Committees are a small sub-set of GA members assigned to focus on a particular area and/or task. A committee will generally make recommendations to the Executive Committee or General Assembly. Regardless, any decisions made by such group remain the responsibility of the whole General Assembly. The landscape to engage, sustain, and mobilize the community around the issues of SUD (Substance Use Disorder) Prevention in Kent County will be led by the following KCPC Committees:

1. **Community Engagement Committee** – N.Kimble shared that the mission of this group is to expand the ATI movement beyond the Summit experience by expanding to schools, camps and other programs.
2. **Data Committee** – B.Hartl shared that this group is not just for the “numbers people”. The mission of this group is to generate a plan for creating a better drinking culture here in Kent County through collaboration with organizations with same goals.

B. Hartl adjourned the meeting at 12:45p and the committee work commenced until 1:30p.

Next Meeting: KCPC General Assembly Meeting location: TBD